



Reimbursement for Travel Expenses (bank transfer/check)

As we confirmed before, we will grant you support towards your travel expenses. To receive the reimbursement, please follow the following procedure:

- fill in the attached form (Travel Expense Claim). Please indicate whether you would like to have the money transferred to your bank account, or to receive a check. We can transfer money to a European bank account; we need the **IBAN and BIC numbers**.
- After you return home, please send in the form together with your original tickets to

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